

## VAN SHUTTLE RIDER AGREEMENT

Please read, sign and return to the Peninsula Shepherd Center Office. Thank you.

### General:

- ❖ Riders must be mentally alert.
- ❖ Riders must be ambulatory or able to self-transfer into and out of the vehicle. If not, they must be accompanied by a caregiver.
- ❖ When calling for service, please state your name, date of trip, address and phone number.

### Van Shuttle Service:

The daily van shuttle service is available 4-5 days, Tuesday-Friday and we also offer a Van Shuttle on Sundays to local churches. The van shuttle takes clients on local errands, to local shopping centers, local doctor's appointments and on social outings and to church. We ask members to call at least one day in advance for this service.

### Policies:

- ❖ Advance notice of at least 24 hours.
- ❖ If you have an appointment time, please let the scheduler know. Otherwise, all other rides will be picked up in an order that best fits the driver's schedule. *(To ensure you are not left outside waiting, please request that the driver calls you when they are on their way, or when they are outside your house.)*
- ❖ You will be picked up to return to your home at the same location at which you were dropped off. If you are not at the pickup site on time, you will be responsible for finding your own ride home. *(City bus or taxi cab at your expense.)*
- ❖ A volunteer may assist with carrying your groceries if needed.
- ❖ **Donations/Fees:** Rides are donation based. If you would like to donate, you may donate directly to the program. Donations may be given to the van driver or sent to PSC at 1475 Catalina Blvd. San Diego, CA 92107. The Out and About Transportation Program annual **membership fee is \$60**. The membership fee covers you for a full year and for all your transportation needs.
- ❖ **Cancellations:** If you need to cancel a ride, please notify the PSC office as soon as possible. Excessive cancellations may result in dismissal from the program.
- ❖ **Driver Issues/Concerns:** If there is a problem or concern with a driver, riders should call PSC and notify the staff immediately, at 619-223-1640. PSC reserves the right to refuse service to any client deemed inappropriate for the program.

PSC provides all volunteers with additional liability coverage through Nonprofits' Insurance Alliance of California Company.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_